

DSC Work Plan 2009 – 2010: Update September 2009

GOAL	OBJECTIVES	WORKPLAN ACTIVITIES	TIMELINE	CURRENT STATUS
<p>Goal 1: Through collaboration, coordinate adult developmental services in Brant (City of Brantford, County of Brant, Six Nations, New Credit)</p>	<p>1. Increase collaboration with other sectors</p> <p>2. Increase capacity to provide transition services throughout an individual's life cycle</p> <p>3. Review and implement community Protocols</p> <p>4. Review DSC Terms of Reference annually</p>	<p>1.1 Collaborate & coordinate planning at DSC with Health, LTC, Justice, Education, Children's Services, Child Welfare, First Nations, etc.</p> <p>1.2 Collaborate with BSDN re dual diagnosis services to increase psychiatric services to meet the needs of people with a developmental disability</p> <p>2.1 Strike a Working Group to improve planning process for all youth transitioning to adult services by integrating transition plans with schools/community services, & ensuring system planning complete for youth (complex needs & crown wards)</p> <p>2.2 Annual community in-service with school boards</p> <p>2.3 Implement and integrate successful strategies utilized between LTC and DS</p> <p>3.1 Review community Protocols:</p> <ul style="list-style-type: none"> • Case Resolution • TAY • Service Collaboration • Crisis • Bethesda CRP <p>4.1 Review DSC membership annually</p>	<ul style="list-style-type: none"> • Monthly • Monthly; as available • Working Group report by May 2009 • Fall • Monthly meetings • May • May • April • November • October • June 	<p>CMHA invited as member of DSC</p> <p>DSC agencies through BSDN hosted a Dual Diagnosis Forum on May 22, 2009</p> <p>TAY Planning Working Group struck – revised TAY Protocol, developed Brochure for distribution to families and staff, developed Checklist to assist staff with meeting expectations of transitional planning</p> <p>On-going meetings with DS and LTC; local OPAAD group struck</p> <p>Community Protocols reviewed:</p> <ul style="list-style-type: none"> • Case Resolution June 2009 (revised) • TAY June 2009 (revised) • Service Collaboration April 2009 • Crisis Protocol review underway (September 2009) <p>Reviewed Terms of Reference and membership June 2009</p>

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<p>Goal 2 : Identify community gaps and needs to enhance services for individuals with a developmental disability.</p>	<p>1. Review existing programs and services to reduce duplication, identify gaps, and enhance services</p> <p>2. Agency reports and updates</p> <p>3. Monitor Accessibility Act</p>	<p>1.1 Review Contact Brant's System Reports and other identified system issues bi-annually and plan to address system gaps and needs</p> <p>1.2 Enhance the continuum of services and community capacity, especially re Respite and Accommodation</p> <p>2.1 Agency updates to include related information, new initiatives, expansion of services and identification of service gaps</p> <p>2.2 Coordinate services offered; promote the range of services and identify gaps</p> <p>2.3 Receive Contact Brant's At Risk Fund Reports, monitor utilization of At Risk Funds, and address issues</p> <p>3.1 Implement procedures related to Accessibility Act and identify community needs related to new legislation</p>	<ul style="list-style-type: none"> • April & October • As available • Monthly • Monthly • Monthly • As available 	<p>System Report discussed April 2009; to be reviewed October 2009</p> <p>New initiatives:</p> <ul style="list-style-type: none"> • Contact Brant implemented the Supports Intensity Scale (SIS) May 2009 • <p>Agency events and updates provided monthly</p> <p>At Risk Fund and Case Resolution Report received monthly</p> <p>At Risk Fund projected over-commitment reviewed by DS agencies September 2009; discussed ways to reduce over-commitments</p> <p>Discussed Accessibility for Ontarians with Disabilities Act expectations re Customer Service Policy April 2009</p>

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<p>Goal 3: Develop a community response to issues regarding developmental services.</p>	<p>1. Implement the MCSS transformation agenda in Brant</p> <p>2. Enhance community integration</p> <p>3. Develop a fiscal Work Plan</p>	<p>1.1 Receive DS Transformation information from MCSS and utilize to inform planning</p> <p>1.2 Coordinate planning and services to include the Principles of Citizenship; Accessibility; Fairness & equity; Safety & security; Accountability; and Sustainability</p> <p>1.3 Implement Components: Individualized model/Direct funding; Person directed planning; Increasing community capacity/flexibility; HR Strategy; Quality management</p> <p>1.4 Implement the Increasing Community Capacity Plan</p> <p>2.1 Advocate, enhance and promote integration, including literacy, recreation, employment, etc.</p> <p>3.1 Draft an annual Work Plan based on previous DSC goals & DS Transformation</p> <p>3.2 Contact Brant to develop an annual report of the fiscal Work Plan on behalf of DSC</p>	<ul style="list-style-type: none"> • Monthly; on-going • As available • As available • By June 2010 • Monthly; on-going • December; finalize by March • March 	<p>DS Transformation information received monthly at DSC from MCSS</p> <ul style="list-style-type: none"> • Received notice re base funding and wage enhancement May 2009 • Information regarding SIS and application tools presented June 2009 <p>Implementation of the Increasing Community Capacity plan started April 2009 by DS agencies</p> <p>Reviewed DSC Work Plan June 2009</p>

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<p>Goal 4 : Increase community awareness and promote understanding and use of the full spectrum of Developmental Services</p>	<p>1. Increase public awareness regarding Developmental Services in Brant</p> <p>2. Promote the benefits of working in the Developmental Services sector</p> <p>3. Coordinate staff training to enhance quality client service for DS agencies as well as job satisfaction to address staff recruitment and retention issues</p>	<p>1.1 Coordinate community activities regarding special events including Mental Health Week, Community Living month, and other public forums</p> <p>2.1 Meet goals of Trillium grant for Work in Special Needs</p> <p>3.1 Communicate on sector training opportunities</p> <p>3.2 Disseminate information amongst members</p> <p>3.3 Coordinate plan for Community Processes training</p> <p>3.4 Review the outcomes of Community Service Collaboration and ensure on-going orientation training to the Protocol.</p>	<ul style="list-style-type: none"> • As available; Mental Health Week and Community Living Month in May • By Dec. 2009 • As available • As available • June 2009 • April 2009 	<p>Information on Mental Health Week events provided to DSC</p> <p>Information on Community Living Month activities provided to DSC by CLB in April</p> <p>Information on training opportunities provided monthly at DSC and via email</p> <p>On-going collaboration on the Work In Special Needs initiative, assisted by Trillium grant</p> <p>Children's Services Committee struck a Service Collaboration Working Group to implement the recommendations from the Service Coordination Review and keeps DSC informed; a strategy to provide an orientation to community processes is being developed by the Working Group</p>

DSC Work Plan Timelines

January	February Review next year's At Risk commitments Review draft Work Plan	March Finalize annual Work Plan Annual Work Plan Report
April System Report Service Collaboration Protocol & Service Coordination Review Report + training plans	May Case Res. Protocol & stats TAY Protocol Transition Working Group report Mental Health Week events Community Living month events	June Terms of Reference; membership Community Processes training plan Work Plan Review (deferred to October)
July	August	September
October System Report Bethesda CRP Protocol report Work Plan Review	November TAY in-service with schools Review Crisis Protocol	December Draft an annual Work Plan Work in Special Needs Report

Monthly:

- Collaborate & coordinate planning at DSC
- Collaborate with BSDN
- Review existing programs and services to reduce duplication, identify gaps, and enhance services; enhance continuum of services, especially re respite and accommodation
- Agency updates to include related information, new initiatives, expansion of services and identification of service gaps; coordinate services offered; promote the range of services and identify gaps
- Receive Contact Brant's At Risk Fund Reports, monitor utilization of At Risk Funds, and address issues
- Implement procedures related to Accessibility Act and identify community needs related to new legislation
- Receive DS Transformation information from MCSS and utilize to inform planning; coordinate planning and services to include the Principles of Citizenship; Accessibility; Fairness & equity; Safety & security; Accountability; and Sustainability
- Implement Components of DS Transformation: Individualized model/Direct funding; Person directed planning; Increasing community capacity/flexibility; HR Strategy; Quality management
- Implement the Increasing Community Capacity Plan (June 2010)
- Advocate, enhance and promote integration, including literacy, recreation, employment, etc.
- Coordinate special events/public forums
- Communicate on sector training opportunities; disseminate information amongst members

Working Groups:

- PR Committee/Work in Special Needs (Trillium grant goals to be met by Dec./09)
- Transition Working Group (Feb.- May/09)
- TAY in-service with schools (Fall)
- DS/LTC Working Group/OPADD (on-going)

- Review Bethesda CRP Protocol by October